

APPLICATION FOR EMPLOYMENT

Name _____ Soc. Sec. # _____
 Last First MI

Permanent Address _____
 Street City State/Zip

School Address _____
 Street City State/Zip

Email Address _____

Home Phone # _____ Cell Phone # (____) _____

Birth Date _____ Shirt Size (for uniform shirt) _____

School End Date _____ School Start Date _____

EDUCATION:

School	Last year attended	Name of School	City/State	Major	Did you Graduate?
High					
College					
Other					

EXPERIENCE:

Company Name	City/State	Date from/to	Responsibilities	Reason for leaving

REFERENCES: (must be completed)

Name	Address	Occupation	Phone #

Are you available to work the entire ten week summer program?

Yes _____ No _____

If no, please explain: _____

Are you flexible to work days and evenings?

Yes____ No____

If no, please explain: _____

Are you flexible to work weekends?

Yes____ No____

If no, please explain: _____

Are you planning a vacation during the Summer Park Program?

Yes____ No____

If yes, please explain: _____

List the activities you can teach and/or lead: _____

In your opinion, what do you feel a summer recreation program should offer to the community?

What qualities do you possess that qualify you to be chosen as a summer park staff member (be specific)?

By signing you are verifying all information is current and truthful. Furthermore, signing indicates you have read the job description and agree to abide by its stipulations completely.

Signature

Date

Park Staff

General Description:

Park Staff persons are under the direct supervision of the Supervisors, Director and/or Assistant Director. Duties are to assist and participate in day-to-day operation of the assigned park or event by implementing daily schedules and events in a timely, safe and fun manner for all present. Other specific tasks include but are not limited to the following: work assigned Friday Night Summer Concert Series, attend meetings, supervising children, completing required reports in the absence of a supervisor, report staff discipline problems, assist in any special programs or events.

Special programs or events may include but are not limited to the following: Fireworks Event, Independence Day Parade, Family Fun Night, Friday Night Concerts and other special events.

Preferred Knowledge, Skills, & Abilities:

Potential Parks Staff persons should have good communication skills, organizational skills, assertiveness skills, and an ability to relate with all types of people in different situations.

Must be a self-motivated person who can encourage children to come to the park and play, encourage them to participate in the activities going on daily and encourage them to play at the park as often as they can during our summer program.

Requirements:

Potential Park Staff persons must have possession of a valid motor vehicle license issued by the State of Ohio. We prefer the completion of a standard high school curriculum at least one year of school completed at the undergraduate level. Staff must be present for the entire 10 week program, no vacations.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions of the job.

While performing the duties of this job, the employee is frequently required to stand, walk, run, hear or talk; use hands and fingers; use tools and read instructions. Occasionally, the employee is required to lift or move up to 65lbs.

Work Environment:

Park Staff persons work in an outdoor environment. Conditions of this environment can range from cold, wet, hot, humid, dry, noisy and dirty. Occasionally some planned programs will move indoor to air-conditioned areas.

Pay schedule:

Park Staff \$8.00 an hour with \$.25 raise each year returning