

# City of Fairlawn Zoning, Housing & Residential Building Department

## Sign Permit Application

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_ Suite # \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

Property Owner Address (if different than above) \_\_\_\_\_

Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Contractor Address \_\_\_\_\_

Is sign permanent or temporary? \_\_\_\_\_

Size of Sign: Length \_\_\_\_\_ x Height \_\_\_\_\_ = \_\_\_\_\_ Total Square Feet

Tenant Frontage \_\_\_\_\_ Feet

Estimated cost of sign \$ \_\_\_\_\_

**Permit Fees:**

- Permanent Sign - \$60.00 + \$1 per square foot of signage
- Temporary Sign - \$75.00 - Maximum 32 sq. ft. (Excludes political signs)
- Shopping Center Banner - \$150.00 charged annually.

Submit two (2) sets of scaled and dimensioned plans including site details, method of construction and sign color. The undersigned (if not the owner) hereby states that authority has been granted by the owner to apply for this permit. All work shall be completed in a workmanlike manner and in compliance with the rules and regulations of the City of Fairlawn. Contact Summit County Building Department at (330) 630-7280 for any additional requirements.

**Non-Compliance: Erection of any sign before obtaining a permit requires an additional 200% of the permit fee.**

**Temporary Signs: By signing below you are agreeing that at the expiration of the permit term you will remove the temporary sign, upon the failure to do so within (3) days after expiration the City may remove and destroy or otherwise dispose of such sign at the applicant's expense.**

Please allow 7 – 10 days for review of this application.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Fax \_\_\_\_\_

(If you wish to be contacted by email)

**3487 S. Smith Rd. · Fairlawn, OH 44333 · 330-668-9500 / (Fax) 330-668-9546  
Email: [bldg\\_zoning@fairlawn.us](mailto:bldg_zoning@fairlawn.us)**

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## SPECIAL CONDITIONS FOR SIGNAGE REGULATION

### **I The Shops of Fairlawn** **3737 W. Market Street**

- A. Major Tenant (9,000+ sq. ft.)
  - 1. 50% of frontage
  - 2. Maximum height of 4 ft.
- B. Minor Tenant
  - 1. Maximum height of 3 ft.
  - 2. 75% of frontage
- C. Uniform Color: Red
- D. Refer to minutes of BZA Meeting of 6/17/93

### **II Rosemont Commons** **3750 W. Market Street**

- A. Length:
  - 1. 100 ft. or more 50% of length
  - 2. Less than 100 ft. 75% of length
- B. Height:
  - 1. Building A (Boston Market): 3 ft. letters
  - Building G (Burntwood Tavern): 3 ft. letters
  - Building H (Fidelity Investments) 3 ft. letters
  - 2. Building F (PetsMart): 3 ft. if faces Cleve-Mass or Market
  - 5 ft. if faces Commons
  - 3. Building B (Wal-Mart): 7 ft. letters
  - 4. Building C (Sams): 9 ft. letters
  - 5. Building D (Strip between Giant Eagle & Sam's Club): 5 ft. letters
  - 6. Building E (Giant Eagle):
    - North Face: 9 ft. letters
    - West Face: 5 ft. letters
- C. Subdivision of Buildings: If building is subdivided, above is void
- D. Uniform Color: Red (except Buildings A, G, & H fronting W. Market)
- E. Refer to minutes of BZA meeting of 8/15/91  
Also see PC minutes of 8/8/91

### **III Fairlawn Town Centre** **Odd numbered addresses 2661-2875 W. Market Street**

- A. Height: 30 in.
- B. Length: 66% of frontage
- C. Uniform Color: Red
- D. See minutes of BZA meeting of 2/23/89

### **IV Summit Plaza** **3009, 3045 and 3055 Smith Road**

- A. Uniform Color: Red
- B. See minutes of PC meetings of 3/12/98 and 7/9/98

### **V 25-55 Ghent Road**

- A. Allow the erection of individual wall signs, the length of which is not to exceed 75% of the frontage dimensions for each leasable unit.